

Business Administration



Become a Business Professional

Our Business programs prepare students for the labor market to assume management or supervisory positions in the business industry.

Business related jobs are the fastest growing occupations in the United States. According to the Bureau of Labor Statistics, employment in administrative services is expected to grow 8% from 2014 to 2024.

In addition, the Miami-Ft. Lauderdale Metropolitan area is No. 1 in the U.S. Startup Activity among the 40 metropolitan areas of the country and is No. 10 for Small Business Economy in the nation, according to the Kauffman Foundation. 1 out of 10 adult owns a business in the Miami-Ft. Lauderdale area, which makes up 90% of the economy of South Florida.

UIC offers the tools for students to become entrepreneurs. We are an institution that has incubated many successful businesses throughout our history. Be ready to become your own boss.

Administrative Services Management

General Manager

Operations Manager

Property Managers

Community Association Managers

General Assistant Manager

Operations Manager Assistant

Property Assistant Managers

Community Association Managers

Admissions

General Admissions Requirements

- 1. High School Diploma or GED.
- 2. High School Transcripts.
- 3. Government issued ID.
- 4. One time \$100 fee for registration.
- 5. The applicant must be 18 years of age. If the applicant is less than 18 years of age, a parent/guardian signature is required to enroll the student in the program.
- 6. Submit a completed and signed Application for Admission and be present for an entrance interview.

Bachelors

General Admissions requirements in addition to:

- Applicants graduated from and Associate Degree from other institutions must submit an official transcript.
 Official transcripts must be received by UIC directly from the previous educational institution. Credits will be evaluated course-by-course in order to assure proper transfer.
- Students may enroll in the Bachelor degree but may need to take credits from the associate degree in order to complete the program

International Students

Associate Degrees

General Admissions requirements 2-6 in addition to:

• English translation of high school diploma/equivalent credential and certification that the credential is equivalent to a U.S. high school diploma or equivalent.

Bachelor Degrees

General Admissions requirements 2-6 in addition to:

- High School Diploma and/or proof of completion by the appropriate education body.
- Applicants graduated from an Associate Degree from other institutions must submit an official transcript evaluated by an International Credential Evaluator Institute. Official transcripts must be received by UIC directly from the Credential Evaluator Institute. Credits will be evaluated course-by-course in order to assure proper transfer.

Associate Degree Hybrid Modality: At least 51% online

Course Number	Course Title	Credit Hours
	General Education Credits	15
MAC 115	College Algebra	3
ENC 134	English Composition I	3
ENC 224	English Composition II	3
EUH 221	Western Civilization	3
PHI 225	Critical Thinking	3
	Core Credits	18
MAN 104	Introduction to Management	3
BUL 114	Business Law	3
ACG 102	Principles of Accounting	3
MAN 223	Business Expo	3
MAR 106	Principles of Marketing	3
IHD 136	Self-Empowerment	3
	Recommended Electives	39
CIS 235	Microsoft Technology Applications	3
SPC 134	Introduction to Public Speaking	3
FIN 207	Financial Administration	3
IHD 138	Personality Enneagram	3
COM 242	Business Communication	3
MAN 211	Human Resources Management	3
MAN 224	Business Planning	3
MAN 212	Social Media	3
HLP 131	Stress Management and Yoga	3
CIS 235	Microsoft Technology Applications	3
SPC 134	Introduction to Public Speaking	3
	TOTAL:	60

All Credit Courses from within this division or any other division can be used as recommended electives Please refer to the Catalog for Minimum Technical Requirements



Bachelor Degree Hybrid Modality: At least 51% online

Course	-	Credit	Course		Credit
Number	Course	Hours	Number	Course	Hours
	Title			Title	
	General Education	30		Recommended Electives - 39 Credits required	39
MAC 115	College Algebra	3	CIS 235	Microsoft Technology Applications	3
ENC 134	English Composition I	3	SPC 134	Introduction to Public Speaking	3
ENC 224	English Composition II	3	COM 242	Business Communication	3
EUH 221	Western Civilization	3	FIN 207	Financial Administration	3
PHI 225	Critical Thinking	3	IHD138	Personality Enneagram	3
IHD 234	Holistic Human Development	3	MAN 314	Organizational Leadership	3
PHI 202	Ethics	3	MAN 211	Human Resources Management	3
PCB 221	Ecology and Sustainability	3	MAN 212	Social Media	3
	Gen. Ed Electives - 3 Credits Required		MAN 224	Business Planning	3
SGY 201	Sociology	3	HLP 131	Stress Management and Yoga	3
PGY 201	Psychology	3	MAN 316	Operations Management	3
	Gen. Ed Language Electives - 3 Credits Required		ECO 307	Microeconomics	3
ITA 101	Italian I	3	HLP 221	Yoga and its Philosophy	3
SPA 101	Spanish I	3	ART 101	Drawing	3
POR 101	Portuguese I	3	HLP 223	Balanced Life with Tai Chi	3
FRE 101	French I	3			
				Minor in Marketing - 15 Credits Required	15
	Core Credits		PUR 302	Public Relations	3
MAN 104	Introduction to Management	3	MAR 301	Marketing Research	3
BUL 114	Business Law	3	MAR 308	Consumer Behavior	3
ACG 102	Principles of Accounting	3	MAR 310	Global Marketing	3
MAN 223	Business Expo	3	MAR 412	Advertising	3
MAR 106	Principles of Marketing	3		-	
IHD 136	Self – Empowerment	3		Minor in International Business - 15 Credits	15
PHI 307	Introduction to Business Ethics	3		Required	
ECO 305	Principles of Economics	3	MAN 212	Global Management	3
STA 303	Business Statistics	3	MAN 426	Business in Asia	3
MAN 301	Project Management	3	MAN 424	Business in Latin America	3
MAN 326	Organizational Behavior	3	MAR 310	Global Marketing	3
	-		MAN 108	Introduction to International Business	3
				TOTAL:	120

Programs

Masters

•MBA Business Administration

Bachelors

- •B.S. Business Administration
- •B.S. International Business Management
- •B.S. Travel and Tourism Management
- •B.S. Communications and Mass Media

Associates

- •A.S. Business Administration
- •A.S. International Business Management
- •A.S. Travel and Tourism Management
- •A.S. Communications and Mass Media

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Financial Aid for those who qualify

F1 Visa for International students

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